



Fee Schedule : January 2010 intake MANUAL MONTHLY Instalments by Direct Deposit

Qualification Study Fees:

Description	Registration Fee	Monthly Instalment	Months	Total Study Fee	Cost of Textbook
Diploma Qualification - Full Payment per year: First Year or Second Year	-	-	-	R 9,450	R 495.50
Diploma Qualification - Monthly Instalment: Option 1 - 12 months: First Year or Second Year enrolment	R 1,890**	R 756	12	R 10,962	R 495.50
Diploma Qualification - Monthly Instalment: Option 2 - 18 months First Year or Second Year enrolment	R 1,890**	R 546	18	R 11,718	R 495.50
Certificate Qualification - Full Payment	-	-	-	R 6,325	as per qual*
Certificate Qualification - Monthly Instalment: Option 1 - 12 months	R 1,285**	R 504	12	R 7,333	as per qual*
Certificate Qualification - Monthly Debit Order Instalment: Option 2 - 18 months	R 1,285**	R 364	18	R 7,837	as per qual*

Short Course Study Fees:

All fees may be subject to change

Description	Registration Fee	Monthly Instalment	Months	Total Study Fee	Cost of Textbook
Any Subject/Module on Diploma Level	-	-	-	R 2 850	as per course*
Any Subject/Module on Diploma Level - Monthly Instalment	-	R 525	6	R 3 150	as per course*
Any Subject/Module on Certificate Level	-	-	-	R 1 285	as per course*
Any Subject/Module on Certificate Level Monthly Instalment	-	R 235	6	R 1 410	as per course*
Assessor Training - Conduct Outcomes-based Assessment	-	-	-	R 1 850	-
Assessor Training - Conduct Outcomes-based Assessment: Monthly Instalment	-	R 335	6	R 2 010	-

All fees may be subject to change



Please note:

- Debit Order Authorisation **MUST** be completed for monthly instalments. **NO OTHER** form of payment will be accepted.
- Textbooks are not included in the study fee and must be bought separately.
- If you wish to make payment arrangements other than those listed year, do not hesitate to contact the College for your **PERSONALISED PAYMENT OPTION**.
- No Assessments will be done on any of Skills Programmes, including the Assessor Programme, until full payment has been received by BMT College.
- * *Please refer to the Textbook Order Form - FRM5020_05* for further details on the required textbook(s) per qualification
- ** **EXTENDED REGISTRATION FEE OPTION:** The registration fee can be split into two payments.
i.e: R945 + R945 for the Diploma Year enrolment and R642.50 + R642.50 for the Certificate enrolment.





A: Direct Payments: (Full Payments, Deposits or Registration Fees)

Direct deposits and electronic payments must be paid into BMT College's bank account:

Bank : Nedbank
Account number : 1984 388 606
Branch code : 1984 05

1. Student Number or Pre-Registration Number must be used as a reference when making payments.
2. Advise BMT College of any payments made by electronic transfer or bank deposits.
3. Fax the deposit slip or payment confirmation to: 011 708 0170.
4. Payment details will be entered directly into the learner records database and will reflect on the next statement.
5. Monthly deposits are subject to an annual interest charge of 20%.

B: Paying by Debit Order:

1. Ensure that your bank account details are correct.
2. Ensure that the bank account nominated is active.
3. If any banking details are omitted or incorrect your application will be delayed.
4. Note that the monthly debit order deductions for repayment of your study loan will be effected on the **last working day, 15th or 25th** of every month. If the 15th or 25th falls on a week-end, the Debit Order will be effected on the Friday before the occurrence of that date.
5. Always ensure that funds are available when a debit order is presented for payment. The banks charge exorbitant fees when a debit order is reversed (not paid). *The cost will be levied to your account.*

C: Interest Charges:

1. Applicable interest is included in monthly payments.
2. If you intent to pay your study fee in instalments and NOT make use of the Debit Order, ENSURE TO REQUEST THE REVISED STUDY FEE THAT WILL INCLUDE THE RELEVANT INTEREST CHARGES.

BMT College is duly registered with the National Credit Regulator in terms of Act 34 of 2005 as a Credit Provider. Registration Nr. NCRCP473. The rates and terms of repayment of monthly instalments are set out in the Study Fees table above and the Interest Charges table to the right. In terms of the Act, a Credit Provider, in this case BMT College, is compelled by law to determine if a person can afford to get credit. A form for this purpose is compulsory and must be completed together with the other enrolment documentation. (Section F of the application form)

D: Charges:

1. **Study Extensions:** Registration fee applicable at time of requested extension.
2. **Default Debit Order Payment:** R 55.00\occasion. (Unpaid Debit Order)
3. **Replacing Lost or Damaged Qualification (Certificate):** R 165.00
4. **Postage:** Priority Mail can be arranged through the College and will be charged to the learner's account.
5. **Foreign Learner Levy:** Learners outside the borders of South Africa, including South African citizens, will be levied an additional R 850.00

E: No Charges:

1. **Lectures and Study Material:** All the required lectures, and guides are included in the Study Fee. *Textbooks are not included in the study fee and need to be bought separately.*
2. **Study Related Documentation:** Documentation pertaining to your studies can be requested at no additional cost. BMT College will ensure that you have free access to your records at all times. If you've lost a results letter, need a statement or want to replace an Assignment Cover, it will be provided free of charge, given that your account is up to date.
3. **RPL (Recognition of Prior Learning) Assessment:** Enrolled BMT College students can apply for assessment of their experience.
4. **Assessment** of the Portfolio of Evidence per module is included in the study fee.

F: Dispatch of Lectures:

Modules for the programme are not dispatched together . Modules will be dispatched if:

1. Payments are up to date **AND**
2. Current Module is completed successfully (pass mark has been achieved).
3. Module 1 will be dispatched within 21 days after receipt of the full registration fee.

G: Refund policy:

1. The learner will have an opportunity to cancel his/her enrolment contract with the College within 14 days of enrolment in writing that need to reach BMT College before this date either through fax, post or e-mail.
2. No cancellations will be accepted after 14 days of enrolment as study material has been prepared.
3. The registration fee is non-refundable.
4. In the event that you do not complete your studies or wish to cancel the registration for whatever reason, you will not be entitled to any refund of study fees or the registration fees.
5. In the event that you do not complete your studies or wish to cancel the registration for whatever reason, you will still be held liable for full payment of the study fees, as indicated on the enrolment contract.